

Policies & Procurement Committee
May 8, 2014
Regular Meeting Draft Minutes

Members Present by phone: Committee Chairman John Adams
 Vice-Chairman Barlow (present by telephone)
 Ralph Eno (present by telephone)

CRRA Staff Present: Tom Kirk, President
 Mark Daley, Chief Financial Officer
 Peter Egan, Director of Environmental Affairs
 Roger Guzowski, Contracts and Procurement Manager
 Laurie Hunt, Director of Legal Services
 Moira Kenney, HR Specialist/Board Administrator

Also Present: John Pizzimenti, USA Hauling.

Committee Chairman Adams called the meeting to order at 11:02 a.m. and noted that a quorum was present.

Committee Chairman Adams noted there were no members of the public present who wished to address the Committee and said the regular meeting would commence.

1. **APPROVAL OF MINUTES OF THE APRIL 10, 2014, REGULAR POLICIES & PROCUREMENT COMMITTEE MEETING**

Committee Chairman Adams requested a motion to accept the minutes of the Regular April 10, 2014, Policies & Procurement Committee meeting. The motion to approve the minutes was made by Vice-Chairman Barlow and seconded by Director Eno.

The motion to approve the minutes was approved unanimously by roll call.

2. **REVIEW AND RECOMMEND RESOLUTION REGARDING THREE YEAR COMPUTER INFORMATION CONSULTING SERVICES**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

RESOLVED: That the President is hereby authorized to execute an agreement for computer information consulting services with The Walker Group for the period from July 1, 2014, through June 30, 2017, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved by roll call.

3. **REVIEW AND RECOMMEND RESOLUTION REGARDING THREE YEAR PUBLIC RELATIONS SERVICES AGREEMENTS**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

RESOLVED: That the President is hereby authorized to execute, deliver, and perform on behalf of the authority, Public Relations Services Agreements as were substantially set forth in the Request for Qualifications dated February 24, 2014, for a period of three year commencing on July 1, 2014, and terminating on June 30, 2017, with the firms listed below. All firms will provide services “on-Call”.

- Keiler
- Decker Creative Marketing

The motion previously made and seconded was approved unanimously by roll call.

4. **REVIEW AND RECOMMEND RESOLUTION REGARDING COOPERATIVE SERVICES AGREEMENT BETWEEN THE CONNECTICUT RESOURCES RECOVERY AUTHORITY AND THE UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICES/WILDLIFE SERVICES**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

RESOLVED: That the President is hereby authorized to execute an agreement with the United States Department of Agriculture Animal and Plant Health Inspection Services, for the control of nuisance birds at the South Meadows Waste Processing Facility, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved unanimously by roll call.

5. **REVIEW AND RECOMMEND RESOLUTION REGARDING THE CONNECTICUT SOLID WASTE SYSTEM SOLID WASTE AND RECYCLABLES DELIVERY AGREEMENT (COMMERCIAL HAULER AGREEMENT)**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

RESOLVED: The President is authorized to enter into revenue contracts with commercial haulers for the delivery of Acceptable Solid Waste and Acceptable Recyclables to the Connecticut Solid Waste System, substantially as presented and discussed at this meeting.

The motion previously made and seconded was approved unanimously by roll call.

6. **REVIEW AND RECOMMEND RESOLUTION REGARDING LEGAL SERVICES AGREEMENT FOR GENERAL COUNSEL SERVICES**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

RESOLVED: The President is hereby authorized to execute, deliver, and perform on behalf of this Authority, a legal Services Agreement for General Counsel Services with Halloran & Sage LLP for a period of one year beginning on July 1, 2014, with two options to extend, in CRRA's sole discretion, for additional terms of one year each.

The motion previously made and seconded was approved unanimously by roll call.

7. **ADDITION OF A MOTION TO THE AGENDA REGARDING FY 2015 PROJECTED LEGAL EXPENDITURES**

Committee Chairman Adams requested a motion to add an item to the agenda concerning additional projected legal expenditures. The motion was made by Vice-Chairman Barlow and seconded by Director Eno.

The motion to add an item to the agenda was approved unanimously by roll call.

8. **REVIEW AND RECOMMEND RESOLUTION REGARDING FY 2015 PROJECTED LEGAL EXPENDITURES**

Committee Chairman Adams requested a motion on the above referenced matter. The motion to approve was made by Vice-Chairman Barlow and seconded by Director Eno.

WHEREAS, CRRA has negotiated three-year Legal Services Agreements with various law firms for the provision of legal services beginning July 1, 2014; and

WHEREAS, CRRA now seeks Board authorization for projected legal expenditures pursuant to said Agreements during Fiscal Year 2015;

NOW THEREFORE, it is

RESOLVED: That the following amounts be authorized for projected legal fees to be incurred during FY '15:

<u>Firm:</u>	<u>Amount:</u>
Brown Rudnick	85,000
Cohn Birnbaum & Shea	55,000
Day Pitney	45,000

Halloran & Sage	1,240,000
Kainen, Escalera & McHale	240,000
McCarter & English	30,000
McElroy, Deutsch, Mulvaney & Carpenter	70,000
Pullman & Comley	30,000
Willinger, Willinger & Bucci	10,000

Further RESOLVED: That the President be authorized to expend up to \$10,000 from the Landfill Development Fund Reserve for payment of legal fees incurred in fiscal year 2015 in connection with the Authority’s suspension of its efforts to develop a new ash landfill in the State of Connecticut;

Further RESOLVED: That the President be authorized to expend up to \$400,000 from the CSWS Legal Reserve for payment of legal fees incurred in fiscal year 2015 in connection with ongoing CSWS matters;

Further RESOLVED: That the President be authorized to expend up to \$70,000 from the Enron Litigation Reserve for payment of legal expenses incurred in fiscal year 2015 in connection with the Enron Global litigation continuing under the aegis of the Attorney General; and

Further RESOLVED: That the President be authorized to expend up to \$5,000 from the Wallingford Project Closure Reserve for payment of legal fees incurred in fiscal year 2015 in connection with continuing Wallingford Project obligations; and

Further RESOLVED: That the President be authorized to expend up to \$145,000 from the Mid-Connecticut Project Closure Reserve for payment of legal fees incurred in fiscal year 2015 in connection with continuing Mid-Connecticut Project obligations; and

Further RESOLVED: That the President be authorized to expend up to \$25,000 from the Hartford Landfill Closure Reserve for payment of legal fees incurred in fiscal year 2015 in connection with closure of the Hartford Landfill; and

Further RESOLVED: That the President be authorized to expend up to \$650,000 from the Mid-Connecticut Litigation Reserve for payment of Mid-Connecticut Project litigation-related legal fees and expenses incurred in fiscal year 2015.

The motion previously made and seconded was approved unanimously by roll call.

INFORMATIONAL

Committee Chairman Adams said the Informational Section had been thoroughly reviewed and discussed.

ADJOURNMENT

Committee Chairman Adams requested a motion to adjourn the meeting. The motion made by Vice-Chairman Barlow and seconded by Director Eno was approved unanimously by roll call.

The meeting was adjourned at 11:50 a.m.

Respectfully submitted,

Moira Kenney
HR Specialist/Board Administrator